**ANNUAL MEETING**

**of the**

**BALTONSBOROUGH PARISH COUNCIL MEETING**

**Thursday 5 May 2016**

**M I N U T E S**

**ATTENDEES**: Cllrs Blackburn, Buckle, Martin, Payne and Tucker

Clerk: C Aldridge

1. **ELECTION OF NEW CHAIRMAN**

Cllr Buckle proposed that Cllr Blackburn be nominated for the post of Chairman for 2016-2017 term. There were no other nominations. Council unanimously agreed.

**Cllr Blackburn agreed to accept this position and signed the Declaration of Acceptance of Office.**

1. **ELECTION OF VICE CHAIRMAN**

Cllr Buckle proposed that Cllr Payne be nominated for the post of Vice Chairman for 2016-2017 term.

There were no other nominations. Council unanimously agreed

**Cllr Payne agreed to accept this position and signed the Declaration of Acceptance of Office.**

1. **ELECTION OF COUNCILLORS**

Cllr Blackburn proposed that Cllrs Buckle, Everitt, Maddock, Martin, Medlicott, and Tucker were nominated again this year.

**Cllr Tucker accepted this position and signed the Declaration of Acceptance of Office.**

Cllrs Everitt, Maddock and Medlicott would sign the Declaration of Acceptance of Office on their return. The Clerk asked if there were any updates to the Declaration of Pecuniary Interests, there were none.

1. **APOLOGIES**

Apologies were received from Cllr Everitt, Maddock and Medlicott.

1. **MINUTES OF ANNUAL MEETING – 4 JUNE 2015**

The minutes of the meeting held on 4 June 2015 had been circulated prior to the meeting and there were no amendments. Cllr Payne proposed that these minutes be signed, council unanimously agreed.

1. **ACTIONS ARISING FROM PREVIOUS MINUTES**

There were none.

1. **CHAIRMAN’S REPORT**

Cllr Blackburn read her report. Two councillors have left Kevin Sherrard and Martin McDowell and our thanks go to them both for their hard work. Mr Sherrard is happy to carry on overseeing the upkeep of the war memorial. They have been replaced by Annie Martin and Fiona Maddock who joined the council in October. Fiona Maddock is overseeing the Play Park and has initiated some exciting changes with new swing seats and the rocker handle issue should soon be resolved. At the same time there is a lot of interesting work going on by Fiona and Sue Maddock (Playpark Fundraising Committee) to raise funds for some new equipment. Clarks, Viridor and the Lottery Fund have all be approached for grants and the Parish Council has also money set aside for the Play Park. Anni Martin has taken on the responsibility for footpaths and has organised a new dog waste bin at Wallyer’s Bridge which is a problem area. She has also obtained some notices to ‘Keep Britain Tidy’ to put up around the village to encourage dog owners pick up after their dogs.

Cllr Blackburn thanked Keith Rollason for his continued upkeep of the village footpaths.

Don Carter became the Chairman of the Village Hall & Playing Fields Trust and the Council is supporting them towards the cost of the grass cutting for 2016.

The Parish Precept was raised for 2016-2017 to help support the VH&PF Trust.

Cllr Blackburn thanked Colin McNamee for his continued careful maintenance of our War Memorial.

A new post box was erected to replace the one removed outside the old post office.

Donations this year included: OAP Lunch, Footpath Maintenance, Churchyard Maintenance, Poppy Appeal, Honeymead Allotments.

Cllr Blackburn thanked all the members of the Parish Council for their commitment to the community and is looking forward to the coming year.

1. **NOMINATIONS OF REPRESENTATIVES**

Cllr Payne will be responsible for Planning and MDC Liaison. Cllr Martin will be responsible for Footpaths and Cllr Medlicott will be responsible for Finance. Cllr Blackburn proposed the responsibilities remained unchanged, council unanimously agreed.

1. **CONTRIBUTIONS FROM THE PUBLIC**

None present.

1. **FINANCIAL SUMMARY 2015-2016**

The Clerk provided the figures from the Annual Return and asked if the council had any objection if we used Roger White for the internal audit again this year, **council unanimously agreed.** The Annual Return would be ready for signature in the next full Council meeting on Thursday 2 June 2016 and will then be returned to Grant Thornton to complete the Annual Audit.

1. **ASSET REGISTER**

The asset register was distributed presented to the councillors and the value will be kept the same as last year on the annual return.

1. **DATE OF NEXT MEETING**

**The next meeting will be held on Thursday 4 May 2017 commencing 7pm**

The meeting closed at 7:30pm

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chairman, Baltonsborough Parish Council**