**Baltonsborough Parish Council**

Clerk to the Council: Caron Potts

Withy Lane Farmhouse, Silver Street, Barton St David, Somerton, Somerset.

TA11 6DD Telephone 01458 850875 Email [baltonsboroughparishclerk@gmail.com](mailto:baltonsboroughparishclerk@gmail.com)

**Minutes of the Virtual Zoom Parish Council meeting held on**

**Thursday 6th May 2021 commencing at 7pm.**

**Present:** Cllrs A Wotton (Chair), S Everitt (vice chair), M Dykes, F Maddock, M Phillips, A Blackburn and R Clapp.

**Apologies received:** None

**In Attendance:** Mrs Caron Potts (Clerk), 1 member of the public acting as agent for the planning consultation and 3 other public members.

**Public Question Time –** none

**Report from 01458Connect – Richard Culley**

Richard confirmed that Baltonsborough was a Demand Led Project and assuming sufficient voucher pledges are received (approximately 126) the cost should be fully funded.

The PC needs on behalf of the community to legally agree to the contract within 60 days – this isn’t a financial commitment. Then people who have registered an interest will be communicated with via various means and asked to sign up.

**Action Clerk** to communicate update in the newsletter.

**A G E N D A**

**Meeting commenced at 8.05pm**

**42.21 Apologies for Absence and to consider the reasons given.**

**43.21 Declarations of Interest**. None

**44.21 Exclusion of the Press and Public.** None

**45.21 Adoption of previous Council Minutes**

To confirm and sign (when safe to do so) as a correct record, the minutes of the Parish Council meeting held on Thursday 1st April 2021. Agreed unanimously.

**46.21 Planning**

1. New Applications

2021/0736/HSE Demolition of outbuilding, to be replaced by erection of outbuilding to accommodate improved storage provision, changing room / shower facilities, garage, external dining area, gym and plant room for existing swimming pool. Location: Green Hill Farm Teapot Lane Application Type: Householder Application. Recommend approval. **Action Clerk** to notify planning department.

2021/0882/FUL Erection of six dwellings and associated gardens, garages and parking. Location: Land At 354565 134927 Ham Street Baltonsborough. Application Type: Full Application. Recommend refusal. **Action Clerk** to notify planning department.

2.Decisions

2021/0408/9 HSE Status: Approval | Case Type: Planning Application

[Erection of a Shepherds Hut ancillary to dwelling. - Priest House Ham Street Baltonsborough Glastonbury Somerset BA6 8PS](https://publicaccess.mendip.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=QOX7O2KPHV000)

**47.21 Resolutions**

1. Co-option of new councillor

Cllr Wotton proposed the co-option of Samantha Maddaford.

RESOLVED Unanimously approved.

**Action Clerk** to inform the Electoral Office and forward the necessary forms and policies to Cllr Maddaford to complete.

**Action Cllr Maddaford** to return duly completed acceptance of office and declaration forms to the clerk within 28 days.

1. VH&PFT committee constitution

Cllr Wotton confirmed that the new committee was in place and that we looked forward to working with them. A joint meeting is planned to discuss future priorities.

1. Climate Emergency grant and project update

Cllr Phillips had issued a report prior to the meeting, quotes for work will be presented at the next meeting.

RESOLVED Payment for purchased sampling quadrats by Cllr Phillips approved unanimously

**Action Clerk** to add to next month’s payments.

1. Playpark maintenance update

Cllr Maddock confirmed that thanks to Cllr Clapp, a temporary repair was now in place under the swings. Quotes from FAWNS had been requested for a 10m and 30m repair – **Action Clerk** to carry forward to next meeting

1. SID grant application update

Cllr Dykes reported that this was all progressing, the grant application is on schedule for 1st June. Paperwork has been submitted to County and a verbal agreement obtained – still waiting for it in writing.

1. Future meetings format e.g. location, spacing, public access

The Clerk confirmed that future meetings do have to be live. A request to book the village hall has been made.

RESOLVED Zoom subscription no longer required. **Action Clerk** to cancel.

7. Internal audit fees for Sara Saunders - £100

RESOLVED to add to payment list next month. **Action Clerk**

**48.21 All actions from minutes not already covered/carried forward**

**Cllr Blackburn**

1. Determine whether the S106 Flowers and Hayes money could be used to improve broadband speed? The answer was no, outdoor leisure only.

**FINANCE**

**49.21 Accounts for payment -**To review and approve a schedule of items of expenditure

1. Clerks’ salary for April £357.60 including monthly Zoom fees of £12 plus VAT
2. Insurance renewal £681.70 to Zurich Municipal (last year of long-term agreement), this figure might increase slightly with the increased level of cover for the War Memorial reinstated, Approval was given to the Clerk to amend accordingly.

Unanimously agreed **Action Clerk** to proceed with payments.

**50.21 End of Year Accounts 2021**

Unanimously agreed that these was correct and reviewed the budget for the coming year.

**51.21 2021 Budget and Bank reconciliation as of 9th April 2021**

To agree the bank reconciliation figures against the bank statements and the cashflow.

Reserve account - £13317.83, Current account £5090.83, Total £18408.66.

Monies received for Reserve Account - interest £0.12, Mendip Lottery £7.50

Unanimously agreed

**52.21 Items for next meeting**

Quotes for Village hall project.

**Next meeting** – 7pm Thursday 3rd June 2021 venue Village Hall

**Meeting finished at 8.59**

**Actions arising from this meeting**

**Clerk**

1. Notify planning department of decisions
2. Cancel monthly Zoom fees
3. Place 01458connect update in the newsletter
4. Inform the Electoral Office and forward the necessary forms and policies to Cllr Maddaford to complete
5. Place playground quoted on next month’s agenda.
6. Place payments for internal auditor and Cllr Phillips quadrants on next month’s payment list
7. Pay authorised payments

**Cllr Maddaford**

Complete necessary forms and return to the Clerk

**Cllr Maddock**

Playground quotes for next meeting

**Signed Date**