**Baltonsborough Parish Council**

Clerk to the Council: Caron Potts

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**Minutes of the Virtual Zoom Parish Council meeting held on**

**Thursday 4th February 2021 commencing at 7pm.**

**Present:** Cllrs A Wotton (Chair), S Everitt (vice chair), M Dykes, F Maddock, M Phillips, A Blackburn and R Clapp.

**Apologies received:** Cllrs P Jordain due to internet issues.

**In Attendance:** Mrs Caron Potts (Clerk), 1 member of the public acting as agent for a planning application.

### Reports from District Councillor – none present

**Public Question Time –** Mr Lee Wright from Wright Consults Ltd presented the plans for planning application 2021/0124/FUL.

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AGENDA

Meeting commenced at 7.10pm

12.21 Apologies for Absence and to consider the reasons given.

**13.21 Declarations of Interest**. Members to declare any interests they may have in agenda items that accord with the requirements of the Council’s Code of Conduct.

**14.21 Exclusion of the Press and Public**

To agree any items to be dealt with after the Public and press has been excluded from the meeting.

**15.21 Minutes of January Parish Council Meeting**

To confirm and sign (when safe to do so) as a correct record, the minutes of the Parish Council meeting held on Thursday 7th January 2021.Agreed unanimously.

**16.21 Planning**

1. New Application

2021/0124/FUL Redevelopment of farmyard with 2 dwellings to replace 3 dwellings granted under 2019/2469/FUL. Location Goosemoor Farm, Burnetts Lane.

Recommended approval with provision, as discussed with the planning agent, that where currently stated various environmental initiatives 'could' be done that these would be altered to 'will' be done e.g., the ground source heat pump. **Action Clerk** to notify planning department.

2021/0031/HSE Erection of single storey rear extension. Location Double House Farm, Coxbridge Drove, Coxbridge. Recommend approval. **Action Clerk** to notify planning department.

2020/2586/FUL Proposed erection of stables, and creation of manage and associated external lighting. Location: Northfields Ham Street. Recommend refusal by majority due to intrusive nature of external lighting.

1. Decisions none

**17.21 Resolutions**

1. Draft energy and transport policy

RESOLVED to delay and discuss at workplan/strategy meeting.

1. Strategy and workplan update

Comments/input has been requested from parishioners, **Action Clerk** to follow up on SM platforms.

RESOLVED meeting 10th March 7pm. **Action Clerk** to arrange.

1. Speed indicator devise update

Cllr Dykes is liaising with MDC traffic engineer and Butleigh PC to progress the grant application. **Action Clerk** - question raised about insurance cover and request for Speedwatch volunteers.

1. Invoice for upkeep of designated footpaths and stiles - £800

RESOLVED agreed to pay invoice but deferred decision on agreeing to next year until more information provided. **Action Clerk** to get details of service supplied.

1. PCC request for donation towards churchyard maintenance - £714

RESOLVED agreed to payment for last year. **Action Clerk** to confirm legality.

1. 01458Connect update

Clerk confirmed that this was currently on hold until after the Budget in March.

**Action Clerk** to Cfwd

1. Website update

Cllr Everitt confirmed that a cookie notice had been added to the site together with generic email addresses for councillors. Cllr Everitt was thanked for his considerable work on this. RESOLVED website privacy notice approved. **Action Clerk** to send to Cllr Everitt to upload

1. Update on the VH & PFT

AGM planned for April, the Clerk has been asked to assist with election proceeding.

**18.21 All actions from minutes already covered/carried forward**

**Clerk** – confirmed that the VH&PFC had been informed about agreement to pay 1 set of grass cutting fees and would consider a contribution to this year’s costs.

**Cllr Wotton** – still needs to contact Mrs L Clapp regarding archive records – **Cfwd**.

**FINANCE**

**19.21 Accounts for payment -**To review and approve a schedule of items of expenditure

1. Clerks salary for January - £295.59
2. Walton Press for 01458 connect leaflet - £79
3. Citizens Advice Mendip donation of £250
4. SPFA – Somerset Playing Fields Association annual subscription - £15
5. Payment to Village Hall for playpark grass cutting - £3432

All approved unanimously. **Action Clerk** to arrange payments

**20.21 Bank reconciliation as of 8th January 2021 and Income Received**

To agree the bank reconciliation figures against the bank statements and the cashflow.

Reserve account - £13286.50, Current account £11865.59, Total £24523.34.

Interest received for Reserve Account - interest £0.11

Approved unanimously.

**21.21 Items for next meeting**

Flower and Hayes money

Parking outside village shop

01458Connect

**Meeting finished at 8.34**

**Next meeting** – 7pm Thursday 4th March 2021 venue TBC – assume virtual

**Actions arising from this meeting**

**Clerk**

1. Notify planning department of decisions.
2. Arrange workplan/strategy meeting for 10th March 7pm.
3. Repeat request for requests for the village via SM
4. Request footpath information
5. Confirm whether we can make payment to the church grounds upkeep
6. Issue website policy for website
7. Pay authorised payments

**Cllr Wotton**

1. Contact Mrs L Clapp regarding archive records